



AGENDA

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the Meeting of the Parish Council will be held on **Thursday 5th November 2019 at 7.15 pm** in **Ulcombe Village Hall**

- 1. Apologies, Declarations of Interest and Dispensations:**
 - 1.1 Apologies for absence received and confirmed by the Council.
Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
 - 1.2 Declaration of Changes to the Register of Interests.
 - 1.3 To receive Declarations of Interest in respect of matters contained in this agenda.
In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
 - 1.4 Requests for Dispensations.
 - 1.5 Declarations of Lobbying.
 - 1.6 Recording of the Meeting
Legislation allows for meetings to be recorded by anyone attending. Persons who have concerns about being recorded should please speak to the Clerk.
- 2. Public Session (meeting adjourned – minute book closed)**
Meetings of the Parish Council are not public meetings, but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Parish Council Chairman authorises them to do so. Members of the public may not take part in the Parish Council meeting itself
- 3. Consideration of items to be taken in private (Exclusion of Public and Press)**
In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.
- 4. Minutes of the Parish Council Meeting :**
To resolve that the minutes of the Parish Council Meeting held on 14th November 2019 to be taken as read, confirmed as a correct record and signed by the Chairman.
- 5. Matters arising from the minutes (not included in other agenda items)**
 - 5.1 Defibrillator
 - 5.2 Village Hall Wi-Fi
- 6. Parish Clerks Report of action taken on any urgent item(s).**
- 7. Highways Improvement Plan (HIP):**
 - 7.1 To receive the update HIP
 - 7.2 To receive the Traffic Survey Results - Lenham Road

- 8. To receive reports from :**
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|-----|---------------------------------|-----------------------|
| 8.1 | Chairman Ulcombe Parish Council | Cllr Kenward |
| 8.2 | District Councillor | MBC Cllr Chappell-Tay |
| 8.3 | Kent County Councillor | KCC Cllr Prendergast |
| 8.4 | Footpath Warden Report | R. Banham |
| 8.5 | Police and Crime Report | PCSO Boyd |
| 8.6 | Community Warden Report | D Riach-Brown |
| 8.7 | Footpath Report and Update | Cllr Titchener |
- 9. Planning:**
- 9.1 To receive an update on any outstanding planning applications and results.**
- 9.2 To consider the following Planning Applications:**
- 9.2.1 **19/505149/FULL: Hill Farm Barn Lenham Road Ulcombe ME17 1LT**
Conversion of existing barn with a single storey extension and erection of a detached garage. (Part retrospective)
- 9.2.2 **19/505621/FULL : Pepper Box Inn Windmill Hill Ulcombe ME17 1LP**
External works involving the demolition of existing external steps and instalment of new accessible ramp access. Existing raised area to be extended. New balustrade to new retaining wall. New polycarbonate roof and intermediate rafters to existing pergola. Replacement of existing paving to new sandstone paving.
- 9.2.3 **19/505622/LBC : Pepper Box Inn Windmill Hill Ulcombe ME17 1LP**
Listed Building Consent for external works involving the demolition of existing external steps and instalment of new accessible ramp access. Existing raised area to be extended. New balustrade to new retaining wall. New polycarbonate roof and intermediate rafters to existing pergola. Replacement of existing paving to new sandstone paving.
- 9.2.4 **19/505500/FULL Acorn House Lenham Road Kingswood Kent ME17 1LU**
Demolition of existing rear extension and attached shed and conversion of integral garage to study. Erection of front porch and two storey rear extension. Alterations to fenestration.
- 9.3 To receive late planning applications received for consideration.
- 9.4 To receive report from the Village Hall Committee regarding the village hall extension.
- 10. Finance:**
- 10.1 To note Receipts of Income.
- 10.2 To authorise Payments listed on the schedule.
- 10.3 To confirm bank reconciliation.
- 10.4 To consider the purchase of a parish council projector
- 11. Correspondence – To receive items of late correspondence:**
- 11.1 To table items of late correspondence
- 11.2 Items circulated for information: For further information contact the Clerk
- 11.2.1 Section 137 Expenditure limit for 2020/21
- 11.2.2 KALC News November 2019
- 11.2.3 Police and Crime Commissioner part time vacancies
- 11.2.4 Kent Minerals and Waste Local Plan 2013-30 Consultation
- 11.3 Items acted on
- 11.3.1 Statement Persons Nominated/Notice of Poll and Situation of polling stations – Faversham and Mid Kent Constituency
- 11.4 Items for discussion/action
- 11.4.1 MBC Air Pollution & Anti-idling campaign

- 12. MBC Call for Sites:**
 - 12.1 To receive an update from MBC meeting
 - 12.2 To form a committee for the UPC Call for Sites Open Days
 - 12.2.1 To agree terms of reference for the committee

- 13. Recreation Play Area/Car Park:**
 - 13.1 To receive the Monthly Inspection Report from Maidstone Borough Council/ parish council and to consider any actions to be taken.
 - 13.2 To nominate a Councillor to undertake recreation ground inspection for the period 6th December 2019 to 2nd January 2020.
 - 13.3 To note that Cllr Lingwood is investigating low level lighting at the village hall.
 - 13.4 To receive an update on the litter bins and consider purchasing new litter bins.
 - 13.5 To note any other recreation ground matters for action.
 - 13.6 To receive an update on the status of the Cricket Pavilion

- 14. Highway Issues:**
 - 14.1 To note any new works to be reported.
 - 14.2 To receive an update on the planters.
 - 14.3 To receive parish portal report.
 - 14.4 To receive an update on the footpath to the church

- 16. To receive reports from Councillors who have attended external meetings.**

- 17. To consider the KALC 2020 Community Awards Scheme.**

- 18.** Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the January 2020 meeting.

- 19.** To agree the dates of future meetings.

Part 2

Exclusion of Public and Press – In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

- 20.** Enforcement issues.

Irene Bowie

29th November 2019

I Bowie (Parish Clerk)

Email: ulcombepc@outlook.com