



ULCOMBE PARISH COUNCIL

AGENDA

Members are hereby summoned, and notice is given that the next meeting of the Parish Council will be held on Thursday 30th June at 7:15pm 7:30pm in Ulcombe Village Hall

PRIOR TO THE START OF THE MEETING:

Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed.

To receive reports from (if present): Kent County Councillor Cllr Prendergast; Maidstone Borough Councillor Cllr Trzebinski; PCSO Boyd - Police and Crime Report .

1. Apologies, Declarations of Interest and Dispensations:

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 **Declaration of Changes to the Register of Interests.**
- 1.3 **To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.**
- 1.4 **Requests for Dispensations.**
- 1.5 **Declarations of Lobbying.**
- 1.6 **Declarations of Intention to Record.**

2. Consideration of items to be taken in private (Exclusion of Public and Press): In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

3. Minutes of the Parish Council Meeting:

To resolve that the minutes of the Parish Council Meeting held on the 12th May 2022 to be taken as read and confirmed as a correct record and signed by the Chairman.

4. Matters arising from the minutes (not included in other agenda items):

8. Finance:

- 8.1 To note receipts of Income:
- 8.2 To authorise payments on the schedule (to be provided at the meeting):
- 8.3 Investment Policy/ Reserves Policy
- 8.4 Banking Update
- 8.5 To receive the Annual Governance and Accountability Return (AGAR)
 - 8.5.1 Internal audit report
 - 8.5.2 Accounts to be approved and signed
 - 8.5.3 Annual governance statement.
 - 8.5.6 Acceptance of Annual Governance and Accountability Return (AGAR)

9. Highways:

- 9.1 Highways Improvement Plan – Updates
- 9.2 To receive the parish portal report:
- 9.3 KCC Lorry Watch
- 9.4 To consider any other Highways matters

10. To receive reports from:

Irene Bowie Clerk to Ulcombe Parish Council
PO Box 1431, MAIDSTONE. ME14 9BE

- 10.1 Chairman Ulcombe Parish Council
- 10.2 Footpath Warden Report
- 10.3 Ulcombe Community Resilience Group

Cllr Robinson
R. Banham

11. Planning:

- 11.1 To consider the following applications:

- 11.1.1 22/502608/FULL Kings Oak Farm Crumps Lane Ulcombe Kent ME17 1EU
Permanent retention of agricultural dwelling (previously given temporary permission under 19/505341/FULL).
<https://pa.midkent.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RCCBPCTYKL100>
- 11.1.2 22/502738/FULL Upper Little Boy Court Boy Court Lane Headcorn Ashford Kent TN27 9LA
Erection of a two storey side and rear extension with detached garage (Resubmission-21/504328/FULL).
<https://pa.midkent.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RCP1ZYTYLL00&prevPage=inTray>
- 11.1.3 22/502722/FULL The Oscars Lenham Road Kingswood Maidstone Kent ME17 1LX
Erection of a new front entrance extension.
<https://pa.midkent.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RCOO53TYLE100&prevPage=inTray>
- 11.2 To table planning applications dealt with since last meeting:
 - 11.2.1 22/502585/FULL The Oaklands Lenham Road Headcorn Kent TN27 9LE
Demolition of existing day room and erection of replacement day room.
Concerns raised previous conditions on the site being met.
 - 11.2.2 22/502311/FULL Hillcroft Ulcombe Hill Ulcombe Kent ME17 1DJ
Erection of a 3 bay garage with games room and storage above with access and parking.
Objection
 - 11.2.3 22/502718/NMAMD Glenville House The Street Ulcombe Kent ME17 1DU
Non-material amendment in relation to planning permission 21/504131/FULL - Detached outbuilding to be moved away from boundary by 0.5m. The new location of the detached outbuilding will be 1m from southern boundary at its closest point.
No Objection
 - 11.2.4 22/502526/TPOA Woodland Adjacent To The Woodyard (Kingswood) Water Lane Harrietsham Kent ME17 1DE
TPO application to fell three acres of sweet chestnut trees as highlighted on site location plan. **No Objection**
 - 11.2.5 22/502396/FULL Hillcroft Ulcombe Hill Ulcombe Kent ME17 1DJ
Creation of a sand school horse training area for private use. **No Objection**
 - 11.2.6 22/502514/FULL Forge House Pye Corner Ulcombe Kent ME17 1EH
Change of use of old blacksmiths building to habitable space associated with the existing adjoining residential dwelling, including erection of single storey infill extension to rear, installation of front and rear rooflights, erection of a rear balcony with a dormer, and internal alterations. Erection of a detached workshop and creation of access, driveway and erection of fence (part retrospective). **No Objection**
- 11.3 To receive an update on any outstanding planning applications and results:
 - 11.3.1 22/501784/FULL Eastwood House Eastwood Road Ulcombe Kent ME17 1EJ
Application Permitted

Irene Bowie Clerk to Ulcombe Parish Council
PO Box 1431, MAIDSTONE. ME14 9BE

- 11.3.2 22/501785/LBC Eastwood House Eastwood Road Ulcombe Kent ME17 1EJ
Application Permitted
- 11.3.3 22/500526/FULL Plot 1 Land West Of Water Lane Water Lane Harrietsham ME17
Application Refused
- 11.3.4 22/501262/FULL Chegworth Mill House Chegworth Road Harrietsham Maidstone Kent ME17 1DD **Application Refused**
- 11.3.5 22/501188/FULL Upper Boy Court Farm Boy Court Lane Headcorn Ashford Kent TN27 9LA
Application Permitted
- 11.5 To receive feedback from the Pre-Application Working Group:
- 11.6 Proposed diversion of public footpaths KH318 & KH320 at Ulcombe, Kent, ME17 1LT
- 12. Recreation Play Area/Car Park:**
 - 12.1 To receive the Monthly Inspection Report from Maidstone Borough Council/ parish council and to consider any actions to be taken.
 - 12.2 To receive an update and recommendations from the Recreation Committee
 - 12.1 Tree Survey report
 - 12.3 Parish Pump Update
 - 12.4 Provision of an Honorarium
 - 12.5 Bike Rack for recreation Ground
 - 12.6 Provision of a skip for the clearance of the Pavilion
 - 12.7 To receive any other recommendations
 - 12.3 To consider matters pertaining to the Village Hall
- 13. Policy Review:**
 - 13.1 Standing Orders, Financial Regulations, Work Groups Terms of Reference, Section 101 Scheme of delegation, Risk Assessment, Code of Conduct, GDPR Policy, FOI Publication Scheme, Parish Council
 - 13.2 Amendment to Standing Orders. It is proposed to amend standing orders that the review of parish council policies may be carried out throughout the year and not only at the Annual Meeting of the Parish Council.
- 14. To consider the frequency of parish council meetings:**
- 15. Correspondence:**
 - 15.1 To Table Items of Late Correspondence:
 - 15.2 To Table items circulated:
 - 15.2.1 May 2023 elections training
 - 15.2.2 Councillors Conference 30th June
 - 15.2.3 Monthly Play Inspection - June 2022
 - 15.2.4 Roundtable discussion with Helen and Maidstone Parish Councils in Faversham and Mid Kent
 - 15.2.5 Notification of play area inspection in July for Ulcombe Parish Council
 - 15.2.6 Fly Tipping Incidents

Consideration of items to be taken in private (Exclusion of Public and Press): In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

Enforcement Matters

Irene Bowie

Clerk to Ulcombe Parish Council
clerk@ulcombeparishcouncil.co.uk

24th June 2022

Irene Bowie Clerk to Ulcombe Parish Council
 PO Box 1431, MAIDSTONE. ME14 9BE