



ULCOMBE PARISH COUNCIL

**Minutes of the Parish Council Meeting held on Thursday 12th January 2023 at 7:15 pm
in Ulcombe Village Hall**

Present: Parish Cllrs R Robinson (Chairman):L Eastwood, P Titchener.

Also present: I Bowie (Clerk) and members of the public.

PRIOR TO THE START OF THE MEETING:

Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed.

To receive reports from (if present): Kent County Councillor Cllr Prendergast; Maidstone Borough Councillor Cllr Trzebinski; PCSO Boyd - Police and Crime Report .

1. Apologies, Declarations of Interest and Dispensations:

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted. Apologies were received from Councillors Lingwood and Moir. It was RESOLVED to accept the reasons given.
- 1.2 **Declaration of Changes to the Register of Interests.** There were none
- 1.3 **To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.** There were none.
- 1.4 **Requests for Dispensations.** There were none
- 1.5 **Declarations of Lobbying.** Cllrs Robinson and Titchener declared they has been lobbied on 9.1.1 and 9.1.3
- 1.6 **Declarations of Intention to Record.** The Clerk and Cllr Titchener declared they were recording the meeting.

2. **Consideration of items to be taken in private (Exclusion of Public and Press):** In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature. It was RESOLVED that Agenda Item 11 KALC Community Awards Scheme 2023 would be heard in private.

3. **To receive a presentation from Esquire Developments Ltd** – Included on the agenda in error.

4. Minutes of the Parish Council Meeting:

It was RESOLVED that the minutes of the Finance and Budget Meeting of the 3rd November and the minutes of the parish council meeting held on the 10th November 2022, with one amendment. were taken as read, confirmed as a correct record and signed by the Chairman.

5. **Matters arising from the minutes (not included in other agenda items):**

6. Finance:

- 6.1 To note receipts of Income: The Clerk reported that this was not available as the December bank statements had not yet been received.
- 6.2 To authorise payments on the schedule (to be provided at the meeting):
It was RESOLVED to approve the payments on the schedule. It was RESOLVED that the PC would pay 50% of the invoice to repair waterpipe work at the Village Hall.
- 6.3 Banking Update- Ongoing
- 6.4 To consider the 2023-24 Budget and Precept Requirements. It was RESOLVED that the budget was set as £27,040 It was RESOLVED that the precept would be set at £26,041. This

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represents a Band D of £63.50 per annum and an increase of £2.34 per Band D property per annum.

6.5 Community Support - Cost of Living Crisis

It was AGREED that the Clerk would investigate if the parish council could apply for a KCC Community Grant for £350 to then provide these funds to the 'Share Shack' to purchase food items for the fridge at the public house. It was noted that the 'Share Shack' does not have a bank account.

7. Highways:

- 7.1 Highways Improvement Plan (HIP) – Clerk to circulate current HIP Plan and to arrange a meeting with KCC Highways.
- 7.2 To receive the parish portal report: Received and noted.
- 7.3 To consider any other Highways matters
- 7.3.1 School Bus Service Ulcombe Hill Road Closures - Update
- 7.3.2 Road Closures – There are none
- 7.3.3 No 59 bus – It was reported that an application may be made by several parish councils for Community Funds to support via Nu Venture a service one day a week until July.

8. To receive reports from:

- 8.1 Chairman Ulcombe Parish Council Cllr Robinson
The Chairmans report was covered under individual agenda items.
- 8.2 Footpath Warden Report R. Banham
- 8.3 Ulcombe Community Resilience Group Cllr Lingwood

9. Planning:

- 9.1 To consider the following applications:
- 9.1.1 22/505922/FULL Church Farm Ulcombe Hill Ulcombe Kent ME17 1DN
Continued stationing of temporary winter storage and limited occupation of 30no.. seasonal and general agricultural workers caravans and associated development. **UPC No Objection**
- 9.1.2 22/505874/FULL Hilltop Lenham Road Harrietsham Kent ME17 1NA
Erection of first floor extension with dormer extension and two storey rear extension.
UPC No Objection
- 9.1.3 Notification of Appeal Against Refusal Lodged with the Planning Inspectorate
22/500128/REF Woodview Lenham Road Kingswood
Demolition of existing bungalow and erection of 6no. wooden lodges with associated fencing, hardstanding, roads and footpaths for gypsy/traveller occupation.
UPC Objection Submitted
- 9.2 To table planning applications dealt with since last meeting:
- 9.2.1 22/505594/FULL Golden Oaks Pye Corner Ulcombe Kent ME17 1ED
Erection of a replacement dayroom.
UPC Objection
- 9.2.2 22/505526/FULL Rose Bungalow Lenham Road Kingswood Kent ME17 1LU
Proposal Demolition of existing conservatory and erection of single storey rear extension (Revision to Planning Application ref: 22/500748/FULL)
UPC No Objection
- 9.2.3 22/505417/FULL Woodview Lenham Road Kingswood Kent ME17 1LU
Demolition of an existing bungalow and erection of 4no. static mobile homes with related fencing, hardstanding, roads and footpaths for rental to the traveller community.
UPC Objection
- 9.2.4 22/505382/FULL Woodview Lenham Road Kingswood Kent ME17 1LU
Demolition of an existing bungalow and erection of 2no. detached four bedroom dwellings with associated landscaping.
UPC No Objection
- 9.2.5 22/505134/FULL Forge House Pye Corner Ulcombe Maidstone Kent ME17 1EH
Change of use of old blacksmiths building to habitable space associated with the existing adjoining residential dwelling, including erection of single storey infill extension to rear, installation of front and rear rooflights, erection of a rear balcony with a dormer, rebuild front wall and internal alterations. Erection of a detached workshop and creation of access, driveway and erection of fence (part retrospective) (Resubmission 22/502514/FULL).

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- UPC No Objection
- 9.3 To table decisions by Maidstone Borough Council Planning Authority:
- 9.3.1 22/505101/FULL The Willows Headcorn Road Ulcombe Kent ME17 1HD
Application Refused
- 9.3.2 22/504897/TPOA Kingswood And Ulcombe Scout Group Lenham Road Harrietsham Kent ME17 1LX MBC **Application Permitted**
- 9.3.3 22/504804/FULL Upper Boy Court Farm Boy Court Lane Headcorn Kent TN27 9LA
Application Refused
- 9.4 To consider any late planning matters
- 9.4.1 23/500141/FULL Jubilee Hall Stickfast Lane Ulcombe Maidstone Kent ME17 1HA
Re-roofing of the entire property, installation of 2no. conservation rooflights and changes to fenestration. **UPC No Objection but request for conditions to be considered**
- 9.4.2 23/500142/LBC Jubilee Hall Stickfast Lane Ulcombe Maidstone Kent ME17 1HA
Listed Building Consent for the external including re-roofing of the entire property, installation of 2no. conservation rooflights, enlarging door opening and installation of new french doors. Internal alterations including removal of door, partial wall demolition and replace bi-fold doors. **UPC No Objection but request for conditions to be considered**
- 10. Recreation Play Area/Car Park:**
- 10.1 To receive the Monthly Inspection Report from Maidstone Borough Council/ parish council and to consider any actions to be taken. The report was received and noted
- 10.2 To receive an update and recommendations from the Recreation Committee
- 10.2.1 Defibrillator Maintenance and Training
- 10.2.2 To consider the quotation for Knee Rail Fencing (Recreation Ground). Clerk to obtain details of the boundary.
- 10.2.3 To receive any other recommendations
- 10.3 To consider matters pertaining to the Village Hall. It was noted that the Chairman would meet with the Village Hall Management Committee at the end of the month.
- 11. KALC Community Awards Scheme 2023 - Deadline for submission Tuesday 28th February 2023** The parish council decided that it would not nominate this year.
- 12. Correspondence:**
- 12.1.1 To Table Items of Late Correspondence:
- 12.2.2 To Table items circulated:
- 12.2.1 Flood Warden Training - 17th January 2023
- 12.2.2 Planning Enforcement training presentation from MBC
- 12.2.3 Rising Cost of Living Support Event
- 12.2.4 IMPORTANT URGENT CORRESPONDENCE - CORONATION OF HIS MAJESTY THE KING, CHARLES III
- 13.** To consider events and budget for the Coronation of His Majesty The King, Charles III
It was RESOLVED to set a budget of £1000 to support community events. It was noted that the Village Hall had been booked for an event on the 7th May .
- 14. Agenda Items for the meeting 2nd March 2023**

There being no further business to be transacted the Chairman closed the meeting at 21.34 pm

Signed: Chairman

Date:

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