

# ULCOMBE PARISH COUNCIL



## AGENDA

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the Meeting of the Parish Council will be held on **Thursday 5<sup>th</sup> March 2020 at 7.30 pm** in **Ulcombe Village Hall**

- 1. Apologies, Declarations of Interest and Dispensations:**
  - 1.1 Apologies for absence received and confirmed by the Council.  
*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.*
  - 1.2 Declaration of Changes to the Register of Interests.
  - 1.3 To receive Declarations of Interest in respect of matters contained in this agenda.  
*In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*
  - 1.4 Requests for Dispensations.
  - 1.5 Declarations of Lobbying.
  - 1.6 Recording of the Meeting  
Legislation allows for meetings to be recorded by anyone attending. Persons who have concerns about being recorded should please speak to the Clerk.
- 2. Public Session (meeting adjourned – minute book closed)**  
*Meetings of the Parish Council are not public meetings, but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Parish Council Chairman authorises them to do so. Members of the public may not take part in the Parish Council meeting itself*
- 3. Consideration of items to be taken in private ( Exclusion of Public and Press)**  
In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.
- 4. Minutes of the Parish Council Meeting :**  
To resolve that the minutes of the Parish Council Meetings held on 6<sup>th</sup> February 2020 to be taken as read, confirmed as a correct record and signed by the Chairman.
- 5. Matters arising from the minutes (not included in other agenda items)**
  - 5.1 Village Hall Wi-Fi
  - 5.2 Defibrillator Training
  - 5.3 Footpaths
  - 5.4 Storage of parish council documents
    - 5.4.1 Archived Documents
    - 5.4.2 Current documents
  - 5.5 Parish Council email address
  - 5.6 Village Planters
- 6. Parish Clerks Report of action taken on any urgent item(s)**
- 7. Highways**
  - 7.1 Lenham Road – 30mph Speed Limit

Irene Bowie Clerk to Ulcombe Parish Council  
Pollyfield Cottage Scragged Oak Road, Detling, Kent ME14 3HD

- 7.1.1 To receive an update on the consultation
- 7.1.2 To receive an update on funding
- 7.2 Highways Improvement Plan ( Update)
- 7.3 To note any new works to be reported.
- 7.4 To receive parish portal report. Parish Portal Report February 2020.pdf
- 7.5 To consider any other Highways matters

**8. To receive reports from :**

- |     |                                 |                      |
|-----|---------------------------------|----------------------|
| 8.1 | Chairman Ulcombe Parish Council | Clr Kenward          |
| 8.2 | District Councillor             | MBC Clr Chappell-Tay |
| 8.3 | Kent County Councillor          | KCC Clr Prendergast  |
| 8.4 | Footpath Warden Report          | R. Banham            |
| 8.5 | Police and Crime Report         | PCSO Boyd            |
| 8.6 | Community Warden Report         | D Riach-Brown        |

**9. Planning:**

- 9.1 To receive an update on any outstanding planning applications and results.
  - 9.1.1 19/506396/FULL Glebe House Ulcombe Hill Ulcombe Maidstone Kent ME17 1DN  
Application Permitted
  - 9.1.2 19/506281/PNQCLA Roydon Farm Pye Corner Ulcombe Maidstone Kent ME17  
Prior Approval Refused
  - 9.1.3 19/504842/FULL Little Poplars Lodge Little Poplar Farm Ulcombe Road Headcorn Ashford  
Kent TN27 9LB  
Application Permitted
- 9.2 To consider the following Planning Applications:
  - 9.2.1 20/500325/FULL  
Boy Court Farm House Boy Court Lane Headcorn Ashford Kent TN27 9LA  
Instillation of boiler flue to existing outbuilding (retrospective)
  - 9.2.2 20/500263/FULL Land West of Chegworth Road Leeds Castle Broomfield Maidstone  
Kent ME17 1PL  
Creation of a 100m2 roughly circular pond with shallow sloping sides and maximum  
depth of 2m, using spoil to create banks, especially on the downward slope.
- 9.3 To receive late planning applications and other late planning matters.

**10. Finance:**

- 10.1 To note Receipts of Income.
- 10.2 To authorise Payments listed on the schedule.
- 10.3 To confirm bank reconciliation.

**11. Correspondence – To receive items of late correspondence:**

- 11.1 To table items of late correspondence
- 11.2 Items circulated for information:
  - 11.2.1 Planning Training - NPPG. Member's Briefing
  - 11.2.2 KALC Survey 2020
  - 11.2.3 MAIDSTONE KALC MEETING 17.2.2020 - POSTPONED
  - 11.2.4 NALC CEO Bulletin/s
  - 11.2.5 KALC Planning Events March 2020
  - 11.2.6 Invitation - Community Led Housing Event 10 March 2020
  - 11.2.7 Clr John Britt – Pleasant Farm
- 11.3 Items acted on:
  - KALC Survey 2020
- 11.4 Items for discussion/action:
  - Town and Parish Council Survey for Maidstone Borough Council Gypsy and Traveller  
Accommodation Assessment
- 11.5 Letters from residents Ulcombe Hill

**12. MBC Call for Sites:**

- 12.1 To receive an update on the public consultations

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Pollyfield Cottage Scragged Oak Road, Detling, Kent ME14 3HD

**13. Recreation Play Area/Car Park:**

- 13.1 To receive the Monthly Inspection Report from Maidstone Borough Council/ parish council and to consider any actions to be taken.
- 13.2 To nominate a Councillor to undertake recreation ground and defibrillator inspection for the period 6<sup>th</sup> March 2020 to 2<sup>nd</sup> April 2020.
- 13.3 To receive an update on the litter bins and consider purchasing new litter bins.
- 13.4 To note any other recreation ground matters for action.
  - 13.4.1 External Tap
  - 13.4.2 Maintenance of the ditch
  - 13.4.3 Maintenance of the hedges
  - 13.4.4 Management and maintenance of the Trees
  - 13.4.5 Future projects

**14. Village Litter Pick:**

**15. To receive reports from Councillors who have attended external meetings:**

**16. VE Day Celebrations:**

**17. Policy Review:**

- 17.1 Annex To Standing Orders**
- 17.2 Reserves Policy**
- 17.3 Investment Policy**
- 17.4 Grant Policy**

**18. To consider a Footpath from the Village to the Church:**

Part 2

*Exclusion of Public and Press – In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.*

**19. Enforcement matters**

Irene Bowie

27<sup>th</sup> February 2020

I Bowie (Parish Clerk)

Email: [ulcombepc@outlook.com](mailto:ulcombepc@outlook.com)