



# ULCOMBE PARISH COUNCIL

## SUMMONS

**To all Members of the Parish Council** In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting of Ulcombe Parish Council on Thursday 2 March 2023 at 7.30 p.m. The meeting will be held in the Ulcombe Village Hall Headcorn Rd, Maidstone ME17 1EB

Irene Bowie

**Clerk to the Council**

[clerk@ulcombeparishcouncil.co.uk](mailto:clerk@ulcombeparishcouncil.co.uk)

24<sup>th</sup> February 2023

## NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

## AGENDA

1. **Apologies, Declarations of Interest and Dispensations:**
  - 1.1 **Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.**
  - 1.2 **Declaration of Changes to the Register of Interests.**
  - 1.3 **To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.**
  - 1.4 **Requests for Dispensations.**
  - 1.5 **Declarations of Lobbying.**
  - 1.6 **Declarations of Intention to Record.**
2. **Consideration of items to be taken in private (Exclusion of Public and Press):** In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.  
To receive and consider information in respect of the following:
  - 9.5 To consider planning enforcement matters.
  - 14.0 To consider the Annual Grounds Maintenance 2023/2024 Contract
3. **CO OPTION of Parish Councillor/s: To consider candidates for co-option.**
4. **Public comments and observations. (Maximum 15 minutes)**  
The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes at the discretion of the Chairman.
5. **Reports from external parties (if present).**  
Reports from County Councillor, Borough Councillor, Community Warden and Police Representatives if present.
6. **Minutes of the Parish Council Meeting:**  
To resolve that the minutes of the Parish Council Meeting Finance and Budget Meeting held on the 12<sup>th</sup> January 2023 to be taken as read and confirmed as a correct record and signed by the Chairman.
7. **Finance:**
  - 7.1 To note receipts of Income:
  - 7.2 To authorise payments on the schedule (to be provided at the meeting):

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- 7.3 To consider any late financial matters.
- 7.4 To review the 2022/23 spend vs budget forecast
- 7.5 To note the bank reconciliation
- 7.6 Banking Update
- 7.7 Community Support - Cost of Living Crisis
- 7.8 To receive and consider any grant applications.
- 8. Highways:**
  - 8.1 Highways Improvement Plan – Updates
  - 8.2 To receive the parish portal report:
  - 8.3 To consider any other Highways matters
    - 8.3.1 Road Closures
    - 8.3.2 Application for KCC Community Transport Grant - Update
- 9. To receive reports from:**
  - 9.1 Chairman Ulcombe Parish Council Cllr Robinson
  - 9.2 Footpath Warden Report R. Banham
  - 9.3 Ulcombe Community Resilience Group Cllr Lingwood
- 10. Planning:**
  - 10.1 To consider the following applications:
    - 10.1.1 23/500500/FULL Shiloh Lenham Road Harrietsham Kent ME17 1NA  
Replacement of existing conservatory with a single storey side extension, including removal of existing porch and relocation of main entrance
    - 10.1.2 23/500383/FULL Land West Of The Hawthorns Pye Corner Ulcombe ME17 1EF  
Change of use of the land for the stationing of four static mobiles, four touring caravans for Gypsy / Traveller occupation. Associated hard and soft landscaping. (Amended version to that approved under reference MA/17/502714/FULL) (Part retrospective).
  - 10.2 To table planning applications dealt with since last meeting:
    - 10.2.1 23/500381/FULL Land Adjacent To The Hawthorns Pye Corner Ulcombe ME17 1EF  
Change of use of the land for the stationing of one static mobile, one touring caravan and one day room for Gypsy / Traveller occupation. Associated hard and soft landscaping (Part retrospective). **UPC Objection**  
23/500218/FULL Neverend Farm Pye Corner Ulcombe Kent ME17 1EF  
Use of land for siting and residential use of mobile home (Retrospective application) **UPC Objection**
  - 10.3 To table decisions by MBC Planning Authority:
    - 10.3.1 22/505417/FULL Woodview Lenham Road Kingswood Kent ME17 1LU  
**Application Refused**
    - 10.3.2 22/505238/FULL Hill Farm Barn Lenham Road Ulcombe Kent ME17 1LT  
**Application Permitted**
    - 10.3.3 22/505874/FULL Hilltop Lenham Road Harrietsham Kent ME17 1NA  
**Application Permitted**  
22/505526/FULL Rose Bungalow Lenham Road Kingswood Kent ME17 1LU  
**Application Permitted**
  - 10.4 To consider any late planning matters
  - 10.5 To consider planning enforcement matters.
  - 10.6 MBC call for sites for gypsy and traveller community
- 11. Recreation Play Area/Car Park:**
  - 11.1 To receive the Monthly Inspection Report from Maidstone Borough Council/ parish council and to consider any actions to be taken.
  - 11.2 To receive an update and recommendations from the Recreation Committee

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- 11.3 To consider request from Headcorn FC re mowing of the football pitch
- 11.4 To consider matters pertaining to the Village Hall.
- 12. Civility and Respect Project**
  - 12.1** To receive information and consider the Civility and Respect Pledge
- 13. Correspondence:**
  - 13.1.1 To Table Items of Late Correspondence:
  - 13.2.2 To Table items circulated:
    - 13.2.1 Search for water aid distribution sites across the borough of Maidstone
    - 13.2.2 KALC Needs Your Venue
    - 13.2.3 Launching Victim Voice ( Kent Police)
    - 13.2.4 Maidstone Borough Council Parish News
    - 13.2.5 Cllr John Britt Response to Maidstone area KALC minutes
    - 13.5.6 KCC Update – Councillor Predergast
- 14.** To consider the Annual Meeting of the Parish and Annual Meeting of the Parish Council
- 15.** To consider the Annual Grounds Maintenance 2023/2024 Contract
- 16. Agenda Items for the meeting 2023**

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