



ULCOMBE PARISH COUNCIL

Parish Office C/o 31 Macaulay Close, Larkfield, ME20 6TZ
Tel: 07834 554862 Email: ulcombepc@outlook.com

Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL for Ulcombe will be held at the Village Hall on Thursday 10th October 2019 at **7.15pm.**

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

G Jackson

G Jackson (Parish Clerk)

4 October 2019

Members of the Public and Press are encouraged to come to the meetings, and there is an opportunity to address the Council.

BUSINESS TO BE TRANSACTED

Part 1

1.
 - (a) Apologies for absence received and confirmed by the Council.
 - (b) Declaration of Changes to the Register of Interests.
 - (c) Declarations of Pecuniary Interest or other Interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the Agenda.
 - (d) Requests for Dispensations.
 - (e) Declarations of Lobbying.
 - (f) Recording of the Meeting
2. CO OPTION of a Parish Councillor
 - (a) To consider the adoption of a co-option policy
 - (b) To consider candidates for co-option
3. Public Session (Meeting adjourned – minute book closed)
4. To resolve that the minutes of the Parish Council Meeting held on 12 September 2019 to be taken as read, confirmed as a correct record and signed by the Chairman.
5. To receive an update about progress of resolutions from the last meeting. (Information Only).
6. Parish Clerks Report of action taken on any urgent item(s).
7. To receive Police Crime Report and Community Warden Report.
8.
 - (a) To receive Borough Councillor Report.
 - (b) To receive County Councillor Report.

9. **Planning**
- (a) To receive an update on any outstanding planning applications and results.
19/503101/FULL Land Rear Of Little Neverend Farm Pye Corner Ulcombe
Change of use of agricultural land to an 8no. pitch Gypsy & Traveller site comprising of 1no. mobile home, 1no. day room and 1no. touring caravan for each pitch, with associated operational development (Part retrospective). **MBC Refused**
- (b) To consider the following Planning Applications:-
- 19/504684/FULL – Little Willows, Eastwood Road, Ulcombe** – Retention of 2 no. mobile homes, one to be used as a holiday let and one for incidental use to the keeping of horses.
- 19/504595/HYBRID - Land Between Mill Bank, Ulcombe Road & Kings Road Headcorn** - Variation of condition 20 of 15/503325/HYBRID (Outline application for development of up to 220 houses together with areas of open space, a nature conservation area, landscaping, new access onto Ulcombe Road and improved access to Kings Road) to allow no more than 30 properties within the development to be occupied until the signalised junction improvements have been completed.
- 19/504810/FULL - 2 Jubilee Cottages Stickfast Lane Ulcombe** - Erection of a two storey side extension & single storey rear extension.
- (c) .To receive report from the Village Hall Committee regarding the village hall extension.
- (d) To discuss Parish vision meeting and agree actions.
10. **To discuss the Remembrance Service and ratify the purchase of the wreath.**
11. **Finance**
- (a) To note Receipts of Income.
(b) To authorise Payments listed on the schedule.
(c) To confirm bank reconciliation.
(d) To receive quarterly budget analysis.
(e) To consider and adopt the model financial regulations.
(f) To consider the purchase of a parish council printer
(g) To consider the use of an external Payroll company for the Clerks salary.
(h) to consider the use of EasyPC accounting package
12. **Correspondence – To receive items of late correspondence**
13. **Local Plan** – to note that the call for sites will be available for parish councils on 4th October 2019.
14. **Recreation Play Area/Car Park**
- (a) To receive the Monthly Inspection Report from Maidstone Borough Council/ parish council and to consider any actions to be taken.
(b) To nominate a Councillor to undertake recreation ground inspection for the period 10 October 2019 to 14 November 2019.
(c) To note that the moving of the car park CCTV camera is ongoing.
(d) To note that Cllr Lingwood is investigating low level lighting at the village hall.
(e) To note that the wetpour has been purchased and to agree actions.
(f) To receive an update on the litter bins and consider purchasing new litter bins.
(g) To note any other recreation ground matters for action.
15. **Highway Issues**
- (a) To note any new works to be reported.
(b) To receive an update on the planters.
(c) To consider speed limit on the Lenham Road.
(d) To receive parish portal report.
(e) To receive update from the Highways Meeting and agree actions.
(f) To consider the provision of salt/sand mix bag from KCC Highways



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16. To receive reports from Councillors who have attended external meetings,
17. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the November 2019 meeting.

Part 2

Exclusion of Public and Press – In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

- 18 Enforcement issues.